

**Agenda**  
**VILLAGE OF WILLIAMSVILLE**  
**Village Hall, 5565 Main Street**  
**Meeting of the Village Board**  
**June 23, 2014**  
**7:30pm**

- I. **Call to Order:** Pledge of Allegiance  
Roll Call
- II. **Invocation**
- III. **Approval of Minutes:** Regular Meeting – 6/9/14
- IV. **Public Hearing(s):**
  - 1. No Standing on Main St. for certain distances from Town of Amherst Driveway
  - 2. No Standing on east side of Highland Dr.
- V. **Appointment(s)**
- VI. **Proclamation(s)**
- VII. **Suspension of Rules for Public Participation**
- VIII. **Village Board**
  - A. Deputy Mayor Piazza - Report and Resolution(s)**
    - 1. Authorize payroll and vouchers from 6/5/14 to 6/18/14
    - 2. Authorize 2013-2014 General Fund budget transfers
    - 3. Authorize 2013-2014 Water Fund budget transfers
    - 4. Authorize 2013-2014 Glen Park Fund budget transfers
    - 5. Authorize 2013-2014 General Fund budget amendment
    - 6. Authorize 2014-2015 General Fund budget transfers
    - 7. Appoint new Active Restricted member to Fire Dept.
    - 8. Authorize travel to GFOA Seminar in Batavia for Administrator and Deputy Treasurer
  - B. Trustee Yates - Report and Resolution(s)**
    - 1. Authorize DPW to enter onto property to perform property maintenance at 44 Eagle St.
  - C. Trustee DeLano - Report and Resolution(s)**
    - 1. Authorize Administrator to publish legal notice for public hearings regarding local landmark designations
  - D. Trustee Duquin - Report and Resolution(s)**
    - 1. Authorize Administrator to advertise for sealed bids for replacement of Rescue 7
    - 2. Award bid for sale of Chief's vehicle
    - 3. Authorize Mayor to sign Interagency Agreement with Social Security Administration
    - 4. Appoint members to the Open Government Committee
- IX. **Staff Reports**
- X. **Executive Session**
- XI. **Adjournment**

## The next regular Village Board meeting will be held on Monday, July 21, 2014

### MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1<sup>st</sup> Mon. – Planning Board meeting at 7:30pm
- 1<sup>st</sup> Mon. – Arts & Culture Committee meeting at 7:30pm
- 2<sup>nd</sup> Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3<sup>rd</sup> Mon. – Environmental Committee at 7:00pm (Quarterly)
- 3<sup>rd</sup> Mon. – Parks Committee at 6:30pm
- 3<sup>rd</sup> Mon. – Branding Committee at 7:00pm
- 4<sup>th</sup> Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1<sup>st</sup> Tues. – Glen Park Jt. Bd. – Meets at Town Hall at 7:00pm
- 2<sup>nd</sup> Tues. – Beautification Committee at 6:30pm\*
- 3<sup>rd</sup> Tues. – Meeting House Events Committee at 6:30pm
- 3<sup>rd</sup> Tues. – Tree Board at 6:30pm
- 4<sup>th</sup> Tues. – Glen Park Art Festival Committee meeting at 7:30pm
- 3<sup>rd</sup> Wed. – Lehigh Trail Committee meeting at 7pm
- 3<sup>rd</sup> Wed. – Youth & Recreation Committee at 6:30pm
- 3<sup>rd</sup> Wed. – Zoning Board at 7:30pm\*
- 1<sup>st</sup> Thr. – Traffic & Safety Committee at 7:00pm (Every other month)
- 3<sup>rd</sup> Thr. – Historic Preservation Commission at 7:00pm

\*Ad hoc

### MEETINGS & EVENTS CALENDAR

#### June 2014

- 24 Glen Park Art Festival Comm. at 7:30pm
- 26 Traffic & Safety meeting at 7:30pm

#### July 2014

- 1 Glen Park Joint Board at 7pm
- 5-12 Walk Back in Time Tour – Meeting House
- 7 Village Board Re-Org meeting at 6pm
- 7 Arts & Culture Comm. at 7:30pm
- 8 Old Home Days Parade. 6pm. Main Street. Starts at WSHS.
- 8-11 Old Home Days Festival. Island Park. 11am-11pm
- 15 Music in Glen Park. 6-8pm. Free.
- 16 Lehigh Trail Comm. meeting at 7pm
- 17 Historic Preservation Comm. at 7pm
- 18 Movie Night in the Park – IP. Dusk
- 19 Village Garden Walk. 10am – 4pm. Free.
- NO EAC meeting til September
- 21 Village Board Work Session at 6pm/Village Board meeting at 7:30pm
- 22 Amherst Community Band Concert – Island Park. Free. 6pm
- 25 Party in the Park – Glen Park – Music and dancing
- 26 Walk Off Hunger Run – Island Park
- 26-27 Glen Park Arts Festival
- 29 Music in the Park – Island Park

#### August 2014

- 3 Taste of Williamsville. Noon -9pm. Island Park
- 4 Planning Board meeting at 7:30pm
- 5 Arts & Culture Comm. meeting at 7:30pm
- 5 Glen Park Joint Board meeting at 7pm at TOA
- 8 Movie in the Park. IP at dusk
- 11 Village Board Work Session at 6pm/Village Board meeting at 7:30pm
- 12 Music in Glen Park. 6-8pm. Free
- 16 Street Hockey Tournament. Main Street.
- 16 Party on Main Street – Block Party!
- 19 Music in island Park. 6-8pm. Free
- 21 Historic Preservation meeting at 7pm
- 22 Movie in the Park. IP at dusk.
- 25 Village Board Work Session at 6pm/Village Board meeting at 7:30pm
- 26 Music in Glen Park. 6-8pm. Free

### VILLAGE BOARD LIAISONS

**MAYOR KULPA:** Personnel, Insurance, Fire Dept., Amherst Police Dept., Arts & Culture Committee, Special Events Committee, Lehigh Trail Comm. Co-Liaison, Beautification Committee Co-Liaison, Meeting House Committee Co-Liaison, Williamsville Business Association Co-Liaison, Environmental Committee Co-liaison.

**TRUSTEE PIAZZA:** Beautification Committee Co-liaison, Planning and Architectural Review Board, Amherst Utility Cooperative, Dept. of Public Works, Zoning Board of Appeals, Historic Preservation Commission Co-liaison, Williamsville Business Association Co-Liaison, Senior Citizens Liaison

**TRUSTEE DUQUIN:** Glen Park Joint Board Co-Liaison, Inter-governmental Agent, Tree Board Co-liaison, Parks Committee Co-Liaison, Youth & Recreation Committee Co-Liaison.

**TRUSTEE DELANO:** Tree Board Co-liaison, Historic Preservation Commission Co-liaison, Traffic & Safety Committee, Lehigh Trail Comm. Co-Liaison, Parks Committee Co-Liaison, Williamsville Business Association Co-Liaison

**TRUSTEE YATES:** Meeting House Committee Co-liaison, Youth & Recreation Committee Co-Liaison, Environmental Committee Co-Liaison, Glen Park Joint Board Co-Liaison, Branding Committee

*Save the dates!*

**Old Home Days**

**July 8-11**

[www.OLDHOMEDAYS.ORG](http://www.OLDHOMEDAYS.ORG)

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**Walk Back in Time Tour**

**July 5-12**

[www.WILLVILL.COM](http://www.WILLVILL.COM)

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**Show us your blooms!**

**Sign up your garden for Garden Walk**

**Deadline is July 1<sup>st</sup> for registration**

**It's free! It's fun!**

**Village Garden Walk**

**Sat., July 19<sup>th</sup>, 10am – 4pm.**

**Call Village Hall at 632-4120, Ext. 3009**

**Like & Share on Facebook [gardenwalkwilliamsville](https://www.facebook.com/gardenwalkwilliamsville)**

*Celebrate. Educate. Volunteer.*

Sign up for email notices on Village meetings/events. Email us at [kpoules@village.williamsville.ny.us](mailto:kpoules@village.williamsville.ny.us) to register or call Kelly at 632-4120, ext. 3010. Visit the official Village website at [www.village.williamsville.ny.us](http://www.village.williamsville.ny.us) Check out the official Village Facebook page at [www.Facebook.com/WilliamsvilleNY](https://www.facebook.com/WilliamsvilleNY)

## **PIAZZA # 1**

**RESOLVED**, that payroll and vouchers in the amount of **\$366,891.39** covering the period from **6/5/14** to **6/18/14** are hereby approved as follows:

**Payroll covering: 6/2/14 – 6/15/14:** \$38,123.22

**Vouchers covering 6/5/14 – 6/18/14:**

General Fund	\$164,402.13
Water Fund	\$10,660.39
Sewer Fund	\$35,137.74
Glen Park Fund	\$1,311.90
Trust & Agency Fund	\$14,271.07
Debt Service	\$92,823.07
Community Development	\$0.0
Capital Fund	<u>\$10,161.87</u>
	<b><u>\$328,768.17</u></b>

**GRAND TOTAL** **\$366,891.39**

## **PIAZZA #2**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2013-2014** fiscal year:

To:	001-1110-4140 (Village Justices-Translator Fees)	\$16.00
From:	001-1110-4010 (Village Justices-Office Supplies)	\$16.00
To:	001-1410-4620 (Village Clerk-Lease Copy Machine)	\$302.00
From:	001-1410-4010 (Village Clerk-Office Supplies)	\$302.00
To:	001-1420-4620 (Law/Attorney-Opinions)	\$5065.00
	001-1420-4100 (Law/Attorney-Professional Fees)	\$1.00
From:	001-9040-8000 (Workers compensation)	\$2800.00
	001-9060-8000 (Hospital & Medical Insurance)	\$2266.00
To:	001-1620-4160 (Buildings-Building Repairs)	\$363.00
From:	001-1620-4450 (Buildings-Misc.)	\$44.00
	001-1620-4230 (Buildings-Building Maint.)	\$407.00
To:	001-1640-4070 (Central Garage-Utilities)	\$1582.00
	001-7110-4070 (Parks-Utilities)	\$197.00
	001-7530-4070 (Village Meeting House-Utilities)	\$114.00

From:	001-1620-4070 (Buildings-Utilities)	\$946.00
	001-3410-4070 (Fire Protection-Utilities)	\$947.00
To:	001-1640-4161 (Central Garage-Sm. Equip. Repair)	\$196.00
	001-1640-4260 (Central Garage-Maint. Supplies)	\$73.00
	001-1640-4440 (Central Garage-Parts)	\$9.00
	001-1640-4450 (Central Garage-Misc.)	\$64.00
From:	001-1640-4071 (Central Garage-Sewer Charges)	\$37.00
	001-1640-4160 (Central Garage-Building Repairs/Maint.)	\$23.00
	001-1620-4260 (Buildings-Maint. Supplies)	\$282.00
To:	001-3410-4160-3406 (Fire Protection-Truck 6)	\$710.00
	001-3410-4160-3409 (Fire Protection-Chief Car)	\$219.00
	001-3410-4490 (Fire Protection-Uniforms)	\$1225.00
From:	001-3410-4160 (Fire Protection-Truck Maint.)	\$765.00
	001-3410-4460 (Fire Protection-Fire Prevention)	\$1225.00
	001-3410-4110 (Fire Protection-Service Contracts)	\$164.00
To:	001-3620-4041 (Safety Inspection-Mileage)	\$137.00
From:	001-3620-4020 (Safety Inspection-Postage)	\$37.00
	001-3620-4630 (Safety Inspection-Uniform Expenses)	\$100.00
To:	001-5110-1000 (Street Maint.-Personal Services)	\$768.00
From:	001-7110-1000 (Parks-Personal Services)	\$768.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$1147.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$1147.00
To:	001-5110-4250 (Street Maint.-Gas & Oil)	\$2983.00
From:	001-5110-4260 (Street Maint.-Maint. Supplies)	\$51.00
	001-5110-4600 (Street Maint.-Clothing Allowance)	\$77.00
	001-5110-4605 (Street Maint.-Safety Clothing/Accessories)	\$442.00
	001-5110-4610 (Street Maint.-Physicals/Eye Exams/Safety Glasses)	\$600.00
	001-8170-4160 (Street Cleaning-Repairs/Equip.)	\$250.00
	001-8170-4260 (Street Cleaning-Maint. Supplies)	\$870.00
	001-5110-2000 (Street Maint.-Equip.)	\$165.00
	001-5010-4010 (Street Administration-Office Supplies)	\$80.00
	001-5010-4050 (Street Administration-Drug/Alcohol Testing)	\$262.00
	001-5010-4061 (Street Administration-Cellular Phone)	\$109.00
	001-5110-4273 (Street Maintenance-Sidewalks)	\$77.00
To:	001-5182-4110 (Street Lighting-contract for Lighting)	\$203.00
From:	001-5182-4270 (Street Lighting-Repair Lights)	\$203.00
To:	001-5142-4460 (Snow Removal-Lawn Repair)	\$1284.00
	001-8160-4330 (Refuse & Garbage Collection-Lawn Repair)	\$6.00
From:	001-8160-4110 (Refuse & Garbage Collection-Service Contracts)	\$1158.00
	001-8745-2020 (Flood & Erosion Control-Capital Improvements)	\$63.00
	001-8163-4330 (Trash Pickup-Dump Fees)	\$69.00

To:	001-7110-4169 (Parks-Repairs/Other)	\$32.00
	001-7110-4360 (Parks-Park Supplies)	\$255.00
From:	001-7110-4071 (Parks-Sewer Charges)	\$17.00
	001-7110-2000 (Parks-Equip.)	\$270.00
To:	001-7530-2000 (Village Meeting House-Equip.)	\$138.00
	001-7530-4230 (Village Meeting House-Maint.)	\$6.00
	001-7540-4240 (Williamsville Water Mill-Building Repairs)	\$435.00
From:	001-7530-4000 (Village Meeting House-Opening/Closing)	\$59.00
	001-7540-4070 (Williamsville Water Mill-Utilities)	\$20.00
	001-1620-4110 (Buildings-Service Contracts)	\$217.00
	001-1620-4071 (Buildings-Sewer Charges)	\$46.00
	001-1620-4260 (Buildings-Maint. Supplies)	\$237.00
To:	001-8140-4163 (Storm Sewers-Drainage Improvements)	\$713.00
From:	001-8140-4161 (Storm Sewers-Repairs Receivers)	\$589.00
	001-8140-4162 (Storm Sewers-Repair Sewers)	\$124.00
To:	001-8510-4450 (Community Beautification-Misc.)	\$95.00
From:	001-8163-4330 (Trash Pickup-Dump Fees)	\$51.00
	001-1620-4230 (Buildings-Building Maint.)	\$44.00

### **PIAZZA #3**

**RESOLVED**, that the following *budget transfers* are hereby made in the *Water Fund* for the **2013-2014** fiscal year:

To:	006-8340-4160 (Water Transmission-Repairs/Lines)	\$1599.00
From:	006-8340-4161 (Water Transmission-Repairs/Equip.)	\$645.00
	006-8340-4163 (Water Transmission-Repairs/Valves)	\$648.00
	006-8340-4101 (Water Transmission-Engineer)	\$306.00

### **PIAZZA #4**

**RESOLVED**, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the **2013-2014** fiscal year:

To:	009-7141-4102 (Glen Park-Landscaping)	\$947.00
	009-7141-4352 (Glen Park-Park Maint.)	\$121.00
From:	009-7141-4070 (Glen Park-Utilities)	\$278.00
	009-7141-4163 (Glen Park-Lighting Fixtures)	\$25.00
	009-7141-4351 (Glen Park-Park Supplies)	\$60.00
	009-7141-2000 (Glen Park-Equip.)	\$500.00
	009-7141-2010 (Glen Park-Capital Improvements)	\$205.00

**PIAZZA #5**

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for an insurance payment received for damages to Fire Dept. Rescue 7 on 4/26/14:

Increase:	001-0001-2680 (Insurance Recoveries)	\$296.00
Increase:	001-3410-4160 (Fire Protection-Repairs/Rescue 7)	\$296.00

**PIAZZA #6**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2014-2015** fiscal year:

To:	001-1620-4071 (Buildings-Sewer Charges)	\$548.00
	001-1640-4071 (Central Garage-Sewer Charges)	\$365.00
	001-3410-4071 (Fire Protection-Sewer Charges)	\$1146.00
	001-7110-4071 (Parks-Sewer Charges)	\$825.00
From:	001-1620-4070 (Buildings-Utilities)	\$548.00
	001-1640-4070 (Central Garage-Utilities)	\$365.00
	001-3410-4070 (Fire Protection-Utilities)	\$1146.00
	001-7110-4070 (Parks-Utilities)	\$825.00
To:	001-5110-4161-902 (Street Maint.-Repairs/2002 Int'l Dump)	\$425.00
	001-5110-4161-907 (Street Maint.-Repairs/1992 Autocar Dump)	\$272.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$697.00

**PIAZZA #7**

**RESOLVED**, that *Russell Michalowski of 156 N. Harvest Drive, Williamsville*, is hereby appointed as an *Active Restrictive* member of the *Williamsville Fire Dept.* effective July 1, 2014.

**PIAZZA #8**

**RESOLVED**, that Village Administrator Lynda Juul and Village Deputy Treasurer Judith Kindron are hereby authorized to attend the Government Finance Officers' Association Western Region Summer Seminar in Batavia, New York on July 17, 2014, at a cost not to exceed \$195.00, to be paid by the Village of Williamsville.

**YATES #1**

**WHEREAS**, the owner of 44 Eagle Street was cited by the Code Enforcement Officer for the following violations of the Village Code:

- Chapter 11 (High Grass and Weeds)
- Chapter 12 (Property Maintenance)
- Chapter 101 (Trees)

and;

**WHEREAS**, as of June 23, 2014, the violations have not been corrected;

**NOW, THEREFORE, BE IT RESOLVED**, that the General Crew Chief of the Department of Public Works is hereby authorized to oversee entry upon the offending premises for the purpose of bringing the same into compliance; and

**BE IT FURTHER RESOLVED**, that the cost of bringing the premises into compliance shall be billed directly to the owner of the premises; and

**BE IT FURTHER RESOLVED**, that if such charge remains unpaid after fifteen (15) days, it shall be added to the 2015-2016 Village tax assessed against the premises as per the Village Code.

**DELANO #1**

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearings to be held on Monday, August 11, 2014, and Monday, August 25, 2014 at 7:30 p.m., at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in commenting on the proposed designation of the following properties as Local Landmarks:

**Monday, August 11, 2014**

- 68 Eagle St.
- 5757 Main St.
- 5854 Main St.
- 78 E. Spring St.
- 5428 Main St.
- 5430 Main St.
- 5522 Main St.
- 5544 Main St.
- 5570 Main St.
- 5578 Main St.

**Monday, August 25, 2014**

- 5688 Main St.
- 5792 Main St.
- 5893 Main St.
- 20 Milton St.
- Main St. Bridge at Ellicott Creek
- 5329 Main St.
- 5409 Main St.
- 5511 Main St.
- 5527 Main St.
- 5541 Main St.

5590 Main St.  
5596 Main St.  
5672 Main St.

5707 Main St.  
5725 Main St.  
5727 Main St.

### **DUQUIN #1**

**RESOLVED**, that the Administrator is hereby authorized to advertise for sealed bids for the replacement of Fire Department Rescue 7 with a 2015 Chevy Suburban or equivalent; and

**BE IT FURTHER RESOLVED**, that sealed bids will be opened in the office of the Administrator, 5565 Main Street, Williamsville, NY at 2:00 pm on Wednesday, July 2, 2014.

### **DUQUIN #2**

**WHEREAS**, bids were received for the three Chief's vehicles; and

**WHEREAS**, only one bid was received for vehicle 9-1;

**NOW, THEREFORE, BE IT RESOLVED**, that vehicle 9-1 shall be sold to the Pembroke Fire District for their bid of \$31,501.

### **DUQUIN #3**

**WHEREAS**, the Amherst Social Security Office has been closed by Social Security Administration; and

**WHEREAS**, the Social Security Administration (SSA) is implementing a Video Service Delivery (VSD) project, whereby members of the public who wish to conduct business with the SSA can do so through real-time video conferencing in order to provide them with better information and access to SSA services; and

**WHEREAS**, the Village of Williamsville wishes to assist area residents and the SSA by providing a secure facility in which video conferencing can take place;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor is hereby authorized and directed to sign the Interagency Agreement with the Social Security Administration.



## **DUQUIN #4**

**RESOLVED**, that the following are hereby appointed to the *Open Government Committee*:

1. \_\_\_\_\_, Liaison
2. Peter Reese
3. Jerry Kelly
4. Paul Wolf
5. \_\_\_\_\_